



## **Brookwood Admissions Process**

- 1. Contact** the Admissions Department for initial admissions screening:  
[admissions@brookwoodcommunity.org](mailto:admissions@brookwoodcommunity.org) or (281) 375-2169
- 2. Based** on availability, prospective Citizen family attends an **Admissions Information Session & Campus walk-through**
- 3. Admissions Application** submission – denote residential and/or day program interest

Applications are reviewed monthly by the Admissions Department to determine if Brookwood may be able to meet the needs of the prospective Citizen. The Admissions Department will communicate whether the next steps will be followed:

- 4. Participate** in a **Family Admissions Interview Meeting**
- 5. Participate** in **Applicant Volunteer Visits** to trial the Brookwood program of interest

Feedback from the Applicant, Family and Brookwood staff is reviewed by the Admissions Department. The Admissions Department will communicate if the next steps will be followed:

- 6. Placement** in a residential or day program wait pool\*

\*For residential applicants, a **Residential Planning Meeting** will occur with objectives to be accomplished to be placed in a wait pool. If a residential applicant is not in the Day Program, ongoing, periodic **Applicant Volunteer Visits** will be scheduled during the wait for placement.

- 7. Enrollment** is offered when the program of interest has an appropriate placement.
- 8. Enrollment** paperwork and intake meetings are accomplished prior to the start date.

*Individuals applying for admission are considered "on-file" only. Placement in a wait pool does not guarantee future admission.*

[admissions@brookwoodcommunity.org](mailto:admissions@brookwoodcommunity.org)

281-375-2169

Brookwood Admissions