



## **APPLICATION AND ADMISSION TO THE BROOKWOOD COMMUNITY**

There are several important steps in the Brookwood Application Process. These steps have been listed to help guide you in your understanding of the procedure for placement in the Brookwood Programs:

**1. INFORMATION**

Please inquire by phone, letter or in person to The Brookwood Community. We will be glad to provide information or answer your questions regarding our programs and, in general, try to give you an idea of the type of individual who may benefit from our programs.

**2. BROOKWOOD TOUR**

If you feel the applicant's needs seem to be within the range of our staff expertise, we will ask you to attend a Brookwood tour which is scheduled regularly each month. Please call the office for the times and dates of the upcoming tours. These tours are invaluable and will give you a first-hand view of our enterprises. On this tour you will also gain further insight into the Brookwood organization, our history, our expectations, and future plans.

**3. THE APPLICATION**

Should you feel that Brookwood has the program to fit your needs, you should complete a Brookwood application. The fee for processing this application is \$50.00 non-refundable. The Admissions Committee conducts a thorough study of the information provided, determines the placement availability and suitability of each applicant, and notifies you whether or not to continue with the next step in the admissions procedure. The next step is an interview/conference with the Admissions Committee.

**4. THE INTERVIEW**

Both the Parent/Guardian and the Applicant will be notified to meet with appropriate committee members to discuss long-term goals and family plans.

## 5. ADMISSIONS COMMITTEE RECOMMENDATION

The Admissions Committee will notify you of their recommendation. The Committee may decide one of the following at this time: Further evaluation is needed; candidate is not acceptable at this time, or the candidate is accepted on a probationary basis. All new citizens are accepted on a probationary basis.

## 6. ENROLLMENT

- a. If the candidate is accepted, another conference will be held at which time the enrollment and intake procedures are discussed.
- b. Tuition Fees:

### 1) **Work Program**

Registration (One time fee.)	\$500.00
Evaluation and Intake (One time fee.)	\$1,000.00
Monthly Tuition	<b>\$975.00*</b>

**-OR-**

### 2) **Residential Program (Includes Work Program)**

Registration (One time fee.)	\$1,000.00
Evaluation and Intake (One time fee.)	\$2,000.00
Monthly Tuition	<b>\$4,199.00*</b>

*\*Tuition assistance may be available. A financial advisor will do an analysis based upon complete disclosure of your financial situation, and make a recommendation to our Scholarship Committee.*